At 3:10 PM – Quorum achieved; meeting began.

Note taker: Deb Perkins

HOUSEKEEPING
1) Agenda approval
   a) No other changes. Agenda approved.
2) Minutes approval
   a) Feb. 6 minutes approved with correction of a typo on page 2

OLD BUSINESS
1) Discussion of Action Plan
   a) Kim took notes on the discussion from the February 6 meeting and made revisions to the summary notes
      i) Vince recommended that the goal for this year is to finish developing the action plan. The committee can begin to implement the components of the plan next year.
   b) Discussion about Goal 1; Objective 1
      i) The committee questioned if the members would be responsible for action 1 (working with staff development and DSS to develop workshops about all-inclusive curriculum) or if the committee should focus on action 2 (helping to develop a campus-wide committee to address UDL concerns).
         (1) Vince asked if we would be able to access information about best practices for UDL from DSS.
         (2) Wendy said there is a manual from DSS on the Staff Development website and Terry Gleason is in the process of developing a workshop to address this issue as well.
      ii) The committee decided to eliminate action 1 but keep action 2
          (1) Bob said that a few years ago, Paul was able to run a program to check websites for universal design/accessibility but the DSS office didn’t currently have enough staffing support to make the changes.
          (2) Vince asked if Faculty Senate had a sub-committee related to UDL.
          (3) Kim recommended waiting to ask Paul more about this.
The wording for action 2 was updated to say: Make a recommendation to support the creation of a campus-wide committee to address UDL concerns.

c) Discussion about Goal 1, Objective 2
   i) There is currently a pull-down menu on the Diversity Committee website that has district and board policies that deal with diversity.
      (1) Vince recommended advertising this menu to faculty and staff as an informational resource to be used.
   ii) Action 1 was changed to: Make recommendations to Staff Development to develop workshops that help campus community learn about (for example) AB540 resources and changes to laws, etc.
   iii) Action 2 was added to say: Revise and maintain a Diversity Committee website which will serve as a resource for faculty and staff.

d) Discussion about Goal 1, Objective 3
   i) The wording for objective 3 was changed to: Report to PAC information about forums, events, and dialogues related to promoting and protecting the interests and concerns of minority and underrepresented person and those designated as a protected class by the California Education Code.
   ii) Action 1 was changed to: Monitor and gather information related to forums, events, and dialogues that involve students identified in goal 1.

e) Discussion about Goal 1, Objective 4
   i) The wording for objective 4 was changed to: Report to PAC on any legal or policy changes that may negatively impact underrepresented or at-risk students.
   ii) The wording for action 1 was changed to: Working with the Office of Institutional Research and Admissions and Records, the Diversity Committee will request a report on students who no longer qualify for priority registration because of state and federal policy changes.
   iii) Action 2 was eliminated.

f) Discussion about Goal 2, Objective 1
   i) The wording for Objective 1 was changed to: Make appropriate recommendations to PAC about status of and results from campus climate surveys.
   ii) The action steps will focus on making a recommendation to PAC, monitoring the process of administration, and reviewing the results of the campus climate survey.

g) Discussion about Goal 2, Objective 2
   i) Vince asked how this goal differed from Goal 1, Objective 3
   ii) The committee decided that this objective overlapped with other objectives and it could be eliminated.

h) Discussion about Goal 3, Objective 1
   i) The committee felt that this objective was fine as written

i) Discussion about Goal 3, Objective 2
   i) Vince mentioned that he took the calendar of diversity events from the Diversity Committee website and moved it to the Cultural Center website.
   ii) The action for objective 2 changed to: Collaborate with the Cadena Cultural Center to promote an awareness of campus cultural and diversity event

j) Discussion about Goal 3, Objective 3
   i) Objective 3 was added in order to include the Diversity Committee Action Plan.
   ii) The committee decided that the newsletter will be used as a means to communicate diversity-related information.

k) Discussion about Goal 3, Objective 4
   i) Objective 4 was added in order to address the Diversity Committee’s role in reporting and making recommendations related to issues or incidents that have an adverse effect on the campus.
   ii) The committee decided that the Diversity Committee should consult with campus administrators and appropriate campus committees or the community to gather information about issues on campus.

2) Deb will type up the revisions to the Summary Notes and send them out to the Committee for feedback.
   a) The committee will review the notes before the next meeting and make any changes to the wording.
   b) The committee will vote on the Action Plan at the next meeting.
NEW BUSINESS
1) Discussion of next steps/plans for the year
   a) This was tabled due to time

INFORMATIONAL ITEMS/ANNOUNCEMENTS
   i) There were no announcements.

MEMBER REPORTS
1. Management
   a. No reports
2. Faculty
   a. No reports
3. Classified
   a. No reports
4. Associated Students
   a. No reports
5. African-American Faculty & Staff Association
   a. No reports
6. Disabled Student Services
   a. No reports
7. Gay & Lesbian Association of District Employees
   a. No reports
8. Latino Faculty & Staff Association
   a. No reports

Next meeting: April 3, Room 227