At 3:08 PM – Quorum achieved; meeting began.
Note taker: Deb Perkins

HOUSEKEEPING
1) Agenda approval
   a) The committee decided to table the approval of the October minutes to allow Ellie more time to
      update and revise the minutes
2) Minutes approval
   a) The November minutes were approved with changes

OLD BUSINESS
1) Campus Climate survey
   a) The committee spent time reviewing the sample student survey and previous faculty survey until
      Carlos arrived at 3:30.
   b) Carlos and Agi led an activity to narrow down the purpose and objectives for the survey
      i) The previous campus climate survey was given in 2001
      ii) Agi led an activity to help with goal setting when developing an survey
         (1) The committee members broke into groups to develop SMART (Specific, Measurable, Realistic, and Timely) goals and to think about the end results before developing the survey
         iii) The committee discussed the goals and desired outcome of giving the survey
            (1) There was a consensus that the survey should
               (a) assess the degree of perception of a safe, inclusive environment;
               (b) look at how certain groups of students are treated by other students and curriculum
            (2) Some themes that emerged from the discussion included
               (a) Classroom environment
               (b) Support services and programs
               (c) Campus as a whole
            (3) The actions that the committee expects to occur as a result of the survey responses included
               (a) Educating faculty and staff
               (b) Providing opportunities to improve the campus climate (examples include workshops and orientations)
INFORMATIONAL ITEMS/ANNOUNCEMENTS

ANNOUNCEMENTS
1) Worldfest will be occurring in the spring but Cecilia and Vince encouraged the committee members to start thinking now about participating
2) Jennifer passed out a flyer promoting openings in EOPS

MEMBER REPORTS
1. Management
   a. No reports
2. Faculty
   a. No reports
3. Classified
   a. No reports
4. Associated Students
   a. No reports
5. African-American Faculty & Staff Association
   a. No reports
6. Disabled Student Services
   a. No reports
7. Gay & Lesbian Association of District Employees
   a. No reports
8. Latino Faculty & Staff Association
   a. No reports

REMINDERS
Carlos and Agi will move forward with developing a survey so if you have any additional feedback, contact them as soon as possible with other recommendations or suggestions.

Next meeting: Wednesday, Feb. 4 in room 227